WASHINGTON PARISH COUNCIL

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Washington Parish Council
Open Spaces, Recreation and Allotment Committee

MINUTES of the OSRA Committee Meeting held on Monday 18th May 2026 at the Washington Village Memorial Hall (Doré Room).

PRESENT: Cllr A. Dillaway, Cllr B. Hanvey, Cllr O. Jupp and Cllr T. Keech (Presiding Chairman)

ALSO: Ms Z Savill, Clerk to the Council. There were no members of the public.

ABSENT: 1

The Presiding Chairman opened the meeting at 7:15pm

O/05/26/01 **Election of the Chair**
The Committee **RESOLVED** to elect Cllr Dillaway as the Chairman of the Committee and he duly accepted.

O/05/26/02 **Apologies**
The Committee **RESOLVED** to accept apologies from Cllr Brookes.

O/05/26/03 **Declarations of Interest.**
There were no declarations as defined under the Localism Act 2011 and the Council's Code of Conduct.

O/05/26/04 **Minutes of the last meeting**
The Committee **RESOLVED** to approve OSRA Minutes of the Meeting held on 27th April 2026 as a true and correct record to be signed by the Chairman

O/05/26/05 **Public Speaking**
No members of the public were present and there were no written representations to report.

O/05/26/06 Public Speaking

There were no spoken or written representations.

O/05/26/06 Actions and Matters Arising

The Committee noted the Actions report and matters arising on decisions from previous meetings (Appendix A) and agreed the following:

O/04/26/05: Goatcher's Bench: Clerk to ask Cllr Lisher if he can take delivery of the replacement bench should the supplier be unable to give sufficient delivery notice to Cllr Jupp.

O/04/26/05: Clerk to draft a formal agreement for the Tree Warden on her role.

O/04/26/05 – Seek quotes for new pathway to play area and infront of Village Hall from other suppliers in accordance with the Council's Financial regulations; and specify requirement for works to take place during school holidays and for the Village Hall to remain accessible. Cllr Dillaway agreed to meet contractors on site withthe Clerk, subject to availability.

O/04/26/07: Seek written confirmation from the safety inspector on their verbal reporting error about the safety surface in the Play Area, for insurance records.

O/04/26/08: Agree additional £25 carriage charge and £17.50 for coupling links of the new swings chains from HAGS. Clerk to find out if the 'split leg' of the infants swing frame can be braced, otherwise monitor. Currently shown on the inspection reports as 'low risk'.

O/04/26/11: Authorise Clerk's delegated approval of the £725 quote from GTC for the annual trees inspection, within the adopted budget for trees maintenance. Decision to be ratified at the next Council meeting.

O/05/26/07 Allotment

The Committee noted the Clerk's report that there were no safety findings in the last inspection of the site.

The Committee reviewed an application from the Tenant of Plot 1 for vacant Plot 2 and **RESOLVED** to **APPROVE** the tenancy, subject to signing of the agreement on payment of rent for the remaining year and £100 deposit. Clerk to action.

O/04/26/08 Washington Recreation Ground Charity: Safety inspections & quotes

The Committee noted the safety inspections since the last meeting and that there were no safety issues. It was further noted that Mr Ashburner-Cox would quote on re-treating the timber equipment, pending advice from

HAGS, the supplier.

O/05/26/09 **Washington Recreation Ground Charity: Tennis bookings**
The Committee reviewed several options for booking arrangements for tennis on the MUGA.

It was noted that the Council receives less than 5 booking enquiries a year, most of which tend to be outside office hours over the summer. A notice on the Council's website advises on advance booking requirements during office hours to avoid disappointment. A resident had kindly offered to handle out of hours bookings on a voluntary basis.

The Committee agreed that a paid bookings system would be uneconomic and costly for so few bookings. A voluntary management arrangement would be impractical because of the indemnity form, payment and administration requirements.

Following a discussion, it was **RESOLVED** to continue with the current bookings arrangement detailed on the Council's website, during office hours.

O/05/26/10 **Washington Recreation Ground Charity: Annual review of hire charges**
The Committee reviewed the schedule of hire charges for the Recreation Ground and MUGA and **RESOLVED** to approve them for 2026/27 without amendment. It was further agreed not to charge the school for hiring the grounds for Village Day because it is for the benefit of the school and local community.

Clerk to add the existing hire fee of £5 per hour for up to two hours tennis on the MUGA on any one day, and a reduced fee of 5 for the price of 6 block bookings.

O/05/26/11 **First Extension Graveyard: Safety inspection.**
The Committee reviewed May's inspection report of the graveyard dated 12th May, and noted that there were no safety issues.

Members were pleased to note that the new gates were being installed by Mr Collis on the day of the meeting.

O/04/26/12 **Urgent matters**
None reported.

O/04/26/13 **Date and Time of next OSRA Meeting:**
Monday 15th June 2026 at 7:45pm

Signed.....

Dated.....20/7/26.....